



SXF/7 – SAFEGUARDING FLOWCHART

HOW TO REPORT A SAFEGUARDING CONCERN – FLOWCHART

This flowchart explains how drivers, parents, and officials can raise a safeguarding or welfare concern in confidence. Stoxkarts Ltd. is committed to creating a safe and respectful racing environment for all.

1. ARE YOU WORRIED ABOUT.

- A Junior driver being bullied or threatened?
 - Unsafe behaviour by another driver, adult, or official?
 - Emotional, physical, or online abuse?
 - A concern raised by a child?
- YES → Continue below

2. WHAT TO DO IMMEDIATELY

- Stay calm and listen carefully
- Reassure the person that their concern is taken seriously
- Do not promise confidentiality – but explain it will be shared only with the right people
- Do not investigate – record what is said, word for word if possible

3. WHO TO REPORT TO

Please report your concern as soon as possible to one of the Stoxkarts Safeguarding Contacts:

- Christina Higgins
- AJ Hemingway
- Ian Higgins
- Claire Holden
- Jason Holden

Email: safeguarding@stoxkarts.co.uk

4. OUTSIDE HELP & SUPPORT

- NSPCC Helpline: 0808 800 5000 • Childline (under 18s): 0800 1111 • ORCi Safeguarding Lead: www.orci.co.uk

REMEMBER

Reporting a concern is always the right thing to do. We will never tolerate bullying, harassment, or abuse of any kind. This flowchart is aligned with the NSPCC Child Protection in Sport Unit (CPSU) guidance and ORCi safeguarding standards.